

BID OPENING: FEBRUARY 27, 2009

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, DC TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING SPECIFICATIONS CALL JESSE SIMS (TEAM AST-2). AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512-0341. NO COLLECT CALLS.

### FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)  
Washington, DC

**GPO CONTRACT TERMS:** Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979, (Rev. 8-02)).

**DISPUTES:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions."

**PRODUCT:** 504 page publication with separate wraparound cover, perfect-bound. Drilling required.

**TITLE:** AFPAM36-2241 PROFESSIONAL DEVELOPMENT GUIDE (PDG)

**QUANTITY:** 350,000 copies

**TRIM SIZE:** Publication -- 8-1/2 x 11", bind on 11" dimension.

**GOVERNMENT TO FURNISH:** Two CD-Rs containing all files for output of covers and text produced with Macintosh Model with System Version OS x.5.6 using InDesign CS4, Illustrator CS4, Photoshop CS4 and Acrobat 9 in PDF application format. Printer and screen fonts are included on the disk. One set of full-color visual to be used as general guide. A sample of previous similar printing to be used as a construction guide.

The contractor must make all reproducibles required from furnished electronic media. Prior to image processing, the contractor is responsible for checking files contained on the furnished disk to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate output for printing. The contractor must supply necessary trapping. Output must be generated on high resolution image processors. In addition, any URL web addresses which occur throughout the publications must be output in solid black and contractor must extend all cover bleeds where necessary.

GPO Form 892 revised proof labels.

One reproduction proof, Form 905 (R3/90) with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

**CONTRACTOR TO FURNISH:** All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

**PROOFS:** One (1) set of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi for Covers and Spine. At contractor's option, a film-based composite laminated proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as, Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and repeated consecutively across the sheet.

**PLUS –**

One (1) sets of composite Dylux or similar proofs of entire publication, in book form.

Submit proofs DIRECTLY to the following address, as follows:

Ship both sets of proofs to: Attn: CMSgt Kevin Denter (210) 652-5435, 1550 5<sup>th</sup> Street East, Randolph AFB, TX 78150-4449-- Inside Delivery Required.

Packages must be prominently marked "PROOFS". Contractor must call GPO Contract Compliance Section @ 202-512-0520 immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department.

The contractor must not print prior to receipt of an "OK to print."

**STOCK/PAPER:** The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

**Text:** White Opacified Offset Book, basis weight: 40 lbs per 500 sheets, 25 x 38", equal to JCP Code A80. All text paper used in each copy must be of a uniform shade.

**Cover:** White Litho (Gloss) Coated Cover, basis weight: 80 lbs per 500 sheets, 20 x 26", equal to JCP Code L10. All cover paper must have the grain parallel to the spine.

**PRINTING/VARNISHING:**

Print covers and text head to head. Covers 1, 4, and Spine print in 4-color process. Contractor to adjust/center backstrip on spine before printing. After printing, flood coat the entire surface over the printing of Covers 1, 4, and Spine with a clear, non-yellowing high gloss varnish. Covers 2 and 3 print with type, line, and tones (halftones and flattones) in black ink only with some type reversed out to appear white. Text prints with type, line, halftones and flattones throughout in black ink only and is folioed i, ii and 1 thru 498 with no blanks. NOTE: No roller marks or ghosting will be accepted.

**MARGINS:** Cover 1 and Spine bleeds (uncommon) 3 sides. Cover 2, 3 & 4 – Plus text have adequate gripper margins – follow electronic file output and sample. Contractor to adjust spine to fit final product (do not bleed spine onto Cover 4).

**BINDING/CONSTRUCTION:** Score cover on bind folds and hinge score Covers 1 and 4 at minimum 3/16" from bind fold. Perfect-bind text and wraparound cover; trim three sides. Drill three 5/16" diameter holes centered on the 11" side, 4-1/4" center to center. Center of holes to be 3/8" from left edge

of product (contractor must insure that holes do not drill through printed text matter). NOTE: Perfect bind must have at least 2-year longevity.

**PACKING:** Pack suitable, uniform quantities in shipping containers. Pallets are required.

#### AIR FORCE PALLET

**\*\*In an effort to comply with DoD mandated guidelines it is imperative that all shipments received into the Air Force Publishing Distribution Center adhere to the below standards. IAW AFI24-203, paragraph 8.10.3.4. "The WPM requirements apply to all DoD shipments worldwide." IAW AFI 24,203, paragraph 8.10.3 "WPM is defined as wood or wood products (excluding paper products) used in supporting, protecting or carrying a commodity (includes dunnage). This includes, but is not limited to, wood pallets, skids, crates, load boards, pallet collars, wooden boxes, reels and dunnage." We are requesting your assistance to ensure these standards are followed. Any procurement request that will require the use of WPM should be annotated with the information outlined below.**

"Effective immediately, all WPMs received into the Air Force Publishing Distribution Center must meet the following specifications:

In accordance with AFI24-203, paragraph 8.10.3.2. DoD shipments departing or returning to the United States containing WPM must be treated for compliance IAW International Plant Protection Convention (IPPC) International Standards for Phytosanitary Measures (ISPM) Number 15. WPM must be "Kiln Dried (KD)" or "Heat treated (HT)" to a standard core temperature of 56 degrees Centigrade (133 degrees Fahrenheit) for 30 minutes. It should be emphasized that the heat treatment standard is that the "core:" of the wood reaches 56 degrees Centigrade for 30 minutes. In addition to the KD/HT or HT standard, the material must be permanently marked with an approved pest-free certification stamp."

**LABELING AND MARKING** (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

Contractor must Bar-Code short title (AFPAM36-2241) in Code 128 units per carton and pub date in a COD 39.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

#### Product Quality Levels:

- (a) Printing Attributes -- Level III.
- (b) Finishing Attributes -- Level III.

#### Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests-- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

**Specified Standards:** The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Proofs/ Furnished electronic media
P-8. Halftone Match (Single and Double Impression)	O.K. Proofs/Furnished electronic media
P-10. Process Color Match	O.K. Proofs/ Furnished electronic media

DISTRIBUTION: Ship f.o.b. destination.

Ship 15 copies marked "File Copies" to the Library of Congress, Madison Building, Exchange and Gift Division, Federal Documents Section, C Street (between 1st & 2nd), SE, Washington, DC 20540.

Ship 2 copies marked "Depository Copies, Item 0424-F" to the U. S. Government Printing Office, Depository Receiving Section, 44 H Street, NW Loading Dock, Washington, DC 20401. Any cartons containing "Depository Copies" that are mailed to the GPO's Depository Receiving Section must be clearly marked to indicate the total number of cartons in the mailing. For example: 1 of 3; 2 of 3; 3 of 3.

Ship 10 copies and all furnished materials to AFDPO/PPLR, Attn: A. Lederman (202-404-1029), 2822 Doherty Drive, SW, Bldg. 94, Suite 302, Naval Station Anacostia, Washington, DC 20373 -- Inside Delivery Required.

Ship 350,000 copies to: U.S. Air Force Publishing Distribution Center, Attn: Transportation Officer, 8410 STE B, Kelso Drive, Baltimore, Maryland 21221-3118. Note: This consignment shall include 200 Departmental Random "Blue Label" Copies\*.

**\*A copy of the Government-furnished certificate (GPO Form 917) must accompany the voucher sent to GPO, Financial Management Service, for payment. Failure to furnish the certificate may result in delay in processing the voucher.**

All expenses incidental to returning materials and submitting proofs must be borne by the contractor.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, DC 20401, on February 27, 2009.

Submit proofs as soon as the contractor deems necessary in order to comply with the shipping schedule. Proofs will be withheld 10 workdays from receipt at the department until they are made available for pickup by the contractor.

Ship complete to arrive at destinations by April 27, 2009.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls originating in the Washington, DC area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

Contractor is required, when billing, to itemize the shipping cost.

SUBMIT BIDS TO: U.S. Government Printing Office, Bid Section (PPSB), 45 G Street NW, Room B-104, Washington, DC 20404. **FACSIMILE BIDS are permitted. Submit TWO copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile.** Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.